

Hampstead Heath, Highgate Wood and Queen's Park Committee

Actions Sheet

	Date	Action	Officer responsible	Progress Update
1.	13 March 2019	The Kenwood House General Manager to give a presentation of the events programme consultation meeting feedback, local concerns and how Kenwood addressed them at the next meeting.	Kenwood House General Manager	Presentation at October 2019 meeting
2.	5 June 2019	The Town Clerk to seek legal clarification on including a disability representative as part of the Committee's constitution in its Terms of Reference.	Town Clerk	Update at September 2019 meeting
3.	5 June 2019	The Town Clerk to update the Queen Park Consultative Committee minutes with the correct number of volunteers that attended the Volunteers Reception at Guildhall in January.	Town Clerk	Done
4.	5 June 2019	The Chairman and Deputy Chair to communicate with the CPR re: the Committee's view that the COL's Sport and Physical Activity Strategy 2019-23 could not be endorsed and make a recommendation for a second round of consultation with all relevant committees.	Chairman / Deputy Chair	Update at September 2019 meeting
5.	5 June 2019	The Chairman to write a letter to English Heritage regarding the concerns identified by the Committee re: the proposed Humanitarian Aid Memorial at Kenwood.	Chairman / Town Clerk	Done